

THRESHOLD/ EVENT EXECUTIVE X 3



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AT THRESHOLD WE BELIEVE THAT MORE IS IN YOU™

Our Purpose is to help people realise their potential through world class events.

We do this by:

- Supporting individuals to go beyond what they feel is possible
- Showing clients how they can fulfil their potential as responsible businesses
- Enabling charities to maximise their fundraising and supporter engagement
- **Inspiring our employees to be the best versions of themselves**

In 2021, our team navigated covid-19 regulations to successfully deliver more than 20 mass participation events, all over the UK, helping over 35,000 people realise what they are capable of. In the process these events raised over £13m for charity. Furthermore, we expanded our portfolio with the acquisition of the award winning [Endure24](#) running series.

We're looking for 3 new team members to join us in the role of Event Executive, providing key support for the planning and delivery of some of our most iconic events including [Threshold Trail series](#), the [Macmillan Mighty Hikes](#) and [Endure24](#).

Interested? Carry on scrolling for more details on the role and a quick snapshot of what life is like here at Threshold...

THRESHOLD/



WHAT THE JOB INVOLVES

THINK IT MIGHT BE THE PLACE FOR YOU? THIS IS THE JOB ON OFFER.

We're looking for an exceptional Event Executive to support the teams that deliver our largest and most iconic events. This is an exciting time to join Threshold, as we have recently expanded our portfolio with the acquisition of [Endure24](#). This is a fantastic opportunity to join a leading sports events company and to rapidly progress as Threshold continues to grow.

The role will sit on our operations team. We're the project managers responsible for the physical and technical delivery of every element of our events and we oversee the health and safety of some 40,000 participants per annum. You'll be in the early stages of your events career, ambitious, with a keen interest in outdoor event operations and the desire to learn as much as you can from a world-class team.

We'll be asking you to do this

- Support the Event Director with the project management and delivery of multiple, complex outdoor sports and challenge events
- Coordinate core event logistics such as crew, vehicles, equipment, and consumables
- Produce, update, and implement logistical plans
- Oversee the onsite live event delivery of key elements of the events and related teams
- Identify opportunities to improve efficiency, generate revenue and reduce costs
- Source, negotiate with, and contract suppliers
- Support with H&S, scenario planning & incident comms
- Liaise with key stakeholders including clients, sponsors, and local authorities
- Produce live event documentation

It will help if you enjoy the following

- **Planning and organising:** setting objectives, planning, managing time, managing resources, and monitoring progress.
- **Creating and innovating:** innovating as well as seeking and introducing change.
- **Working with people:** understanding others, adapting to the team, building team spirit, communicating proactively, showing tolerance, consideration, empathy, as well as developing and communicating self-knowledge and insight.

These skills will also be useful

- Min 1 years experience
- Good at building relationships within the team and with key partners
- Highly organised with an eye for detail
- Proficiency with Microsoft Office, and ideally CRM systems

THRESHOLD/

THE PACKAGE & OTHER GREAT STUFF

SALARY: £20k to £25k per annum depending on experience

BONUSES: Potential for performance and company related bonuses

HOLIDAY: 28 days (inc. bank holidays) plus time off between Christmas and New Year

PENSION: 5% employer contribution

FLEXIBLE HOURS: 9-5pm with flexibility for early or late starts and remote working

LOCATION: Based from our offices in central **Brighton (min 3 days per week)**

START DATE: 1st March 2022

WE LIKE TO KEEP PEOPLE HEALTHY

- 1 additional day off for every weekend day worked on an event
- Vitality Healthcare which includes:
 - Discounted Apple Watch or free Amazon Prime if you keep active regularly
 - 50% off a pair of trainers every year
 - Subsidised gym membership, free coffees and cinema tickets
 - Free annual health checks
- £250 challenge fund each year to put towards a challenge of your choosing
- Free entry into Threshold events and discounts for friends and family
- Free boot camps, Pilates, Yoga and afternoon energisers led by other Thresholdians
- Flexible time during the day to exercise or take time out
- Option to buy additional holiday at discounted rate
- Free fruit and other treats in the office (and a well stocked free bar)
- Mental Health First Aid Training available

WE LIKE BEING SOCIAL

- Annual summer camping trip (fully funded)
- Annual 3-day business planning and celebration trip (fully funded)
- Programme of activity throughout the year from pottery painting to more active pursuits
- Regular catch ups in the pub to put the world to rights

WE LIKE TO KEEP LEARNING

- Internal training programmes and opportunity for additional funding for development
- Mentoring opportunities both internally and externally

WE LIKE TO GIVE BACK

- 5yr & 10yr long service rewards with additional annual leave and adventure funding
- Match Funding of up to £100 for any fundraising challenges you take on
- Volunteering days available each year upon request

THRESHOLD/ HOW TO APPLY

WE WANT TO GET TO KNOW YOU

The recruitment process is a 3 parter. You are interviewing us as much as we are you and we will cover the important stuff, but also dig into the interesting stuff:

1. **The written work:** Submit an up to date CV (yours ideally) and a cover letter about why you think you would be the ideal candidate for the job
2. **An initial interview:** We will then want to chat in person, on Skype or on the phone to see if we think you would thrive at Threshold
3. **The final test:** If you make it through this far we'll ask you to complete a task relevant to your role and come in to present it. We will also get you to meet a range of the team from senior and junior levels. Come armed with questions for us as well.

To apply please send a CV and cover letter describing why you would be suitable for the role to careers@thresholdsports.co.uk. Please note all applications must be received by the **Closing Date: Now extended to Sunday 5th December** with 1st interviews taking place the w/c 13th December.

This role has a start date of 1st March 2022.

Please take note that we are a Brighton based company and this role will be based in our office in Brighton at least 3 day per week (preferably more) To find out what motivated our move from the capital, grab yourself a brew and [read our blog](#).

THRESHOLD/ LIFE AT THRESHOLD

CLICK TO MEET THE TEAM

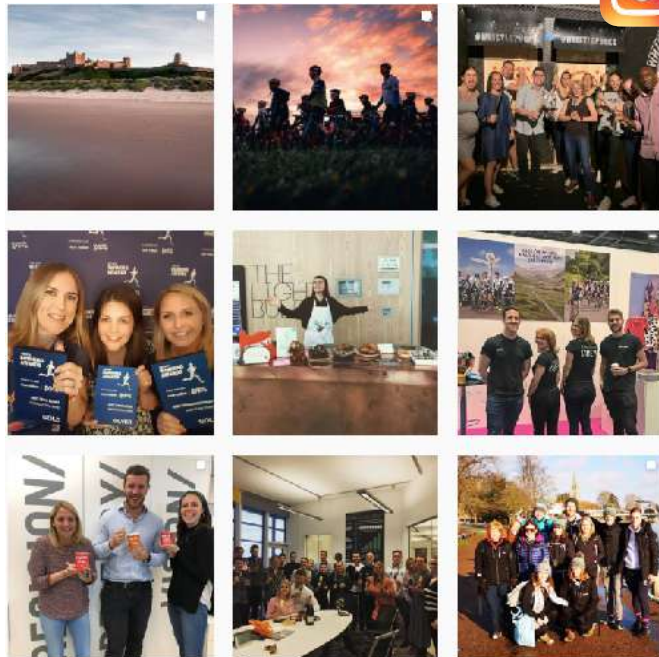


A FEW WORDS FROM THE TEAM

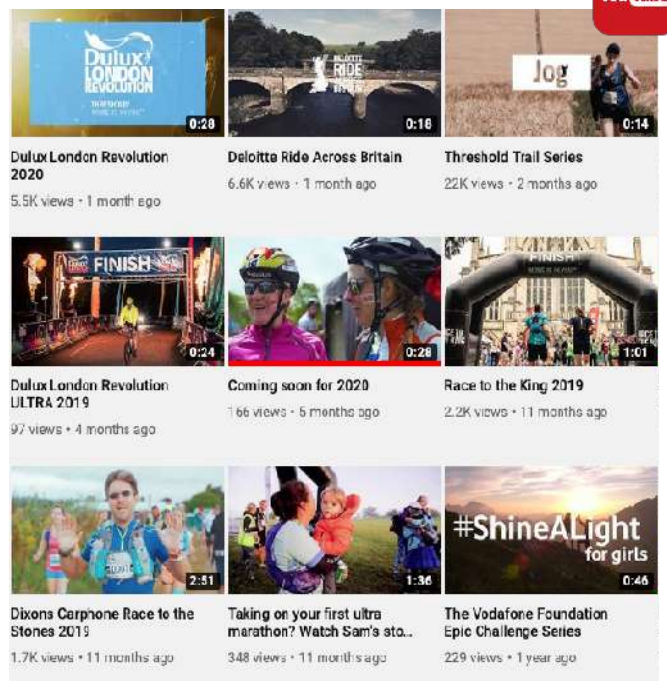
"I'm grateful to have found a workplace with such a positive and friendly environment where I feel my personal development is top priority. Then there's all the fun stuff we do in and outside of work - my wellbeing and happiness has taken a huge step-up since joining".

"I got a call from my University alumni team and after being asked a series of questions I rated Threshold as 10/10 for a place to work and 10/10 enjoyment."

CHECK WHAT WE'RE UP TO



GET A FEEL FOR THE EVENTS



CLICK TO LEARN ABOUT THE EVENTS WE DO FOR CLIENTS

